

REQUEST FOR PROPOSALS

Landscape Architecture & Green Infrastructure Planning Services

Daigleville School – Houma, Louisiana

1. Project Overview

United Houma Nation, Inc. is a 501(c)(3) non-profit corporation (UHN, Inc.) closely affiliated with the United Houma Nation tribal government. UHN, Inc. invites proposals from licensed Landscape Architects and qualified landscape architecture firms to provide green infrastructure and site planning services for the exterior grounds of the historic Daigleville School, located at 8542 East Main Street, in Houma, Louisiana.

The historic Daigleville School is listed on the National Register of Historic Places for its contribution to the education of Native American students during the era of segregation. The building is to be retrofitted into a resilience hub during gray skies and community space during blue skies. The site design must support public access while respecting the historic character of the property.

2. Scope of Services (Planning Only)

The selected Landscape Architect will provide planning and design services only, including:

- Site analysis and existing-conditions assessment
- Parking layout, circulation, and accessibility planning
- Green infrastructure planning, including stormwater strategies appropriate to the site
- Irrigation planning
- Site planning for an incorporated walking trail
- Planting and landscape design, emphasizing native, resilient, and sustainable plant materials
- Coordination of site planning concepts with historic preservation considerations
- Preparation of a complete, implementable green infrastructure and landscape plan suitable for future construction, permitting, and funding applications.

No implementation, construction or construction administration services should be included in submissions as they fall outside the scope of services requested by this RFP.

3. Deliverables

Deliverables shall include, at a minimum:

- Conceptual and final landscape and site plans
- Parking and circulation plans
- Walking trail plans
- Irrigation and planting plans

- Green infrastructure narrative and diagrams
- Implementation-ready planning documents sufficient for contractor pricing and grant submissions

4. Qualifications

Proposers must demonstrate:

- Licensure as a Landscape Architect (Louisiana licensure preferred or ability to obtain)
- Experience with green infrastructure, sustainable site design, or stormwater-sensitive landscapes
- Experience with historic sites, public facilities, or culturally significant projects is strongly preferred

5. Proposal Requirements

Proposals should include:

- Firm profile and key personnel qualifications
- Relevant project experience and examples
- Proposed approach and understanding of the project
- Anticipated project schedule
- Fee proposal
- Primary contact information

6. Submission Instructions

Proposals must be submitted electronically via email to:

jason.trosclair@unitedhoumanation.org

7. Evaluation Criteria

Proposals will be evaluated based on:

- Qualifications and relevant experience
- Quality of proposed approach
- Demonstrated understanding of historic and cultural context
- Cost and overall value

8. Reservation of Rights

The United Houma Nation reserves the right to reject any or all proposals, to request additional information, and to negotiate scope and fees with the selected proposer.